

YOUR CHILDREN, YOUR SCHOOL, YOUR TIME

Your name: _____
Child(ren)'s name(s) and class(es): _____
Contact number: _____
Email Address: _____

- Please note that younger children may not participate in classroom activities or accompany on any class trips.
- You may accompany classes other than those of your own children, if you wish.
- If you require any extra information on any of the activities, please speak to your Class Rep or any member of the PA Committee.
- Please return this form to your Class Rep or post in PA Letterbox.

Annual events

Task	Scheduled	Time required	Interested ?
Organising coffee mornings for start of new school year	1 st week of term	1 hour	
Organising refreshments after Halloween assembly	October	1 hour	
Christmas cards or calendar orders and distribution	November/December	3 – 4 hours	
Count the school coin jar	February	1-2 hours	
Assist with School Book Fair	February	1-2 hours	
Help coordinate Eco Clothes Collection	Autumn/Summer	1-2 hours	
Assist with end of spring term coffee morning	March	1-2 hours	
Assist with Secondary Schools Information Evening	March/April	1-2 hours	
Assist in the organisation of social evening (events to be decided, previous events include quiz nights, themed nights and meals)	March	3-4 hours	
J1 Parents organise coffee for Incoming J1 parents	March	1 hour	
Accompany and supervise on the School Sponsored Walk	May	1 morning	
2 nd class parents organise the obstacle race on Sports Day.	June	1-2 hours	
Parents organise refreshments for children on Sports Day.	June	1-2 hours	
Helpers for School Soccer team training and matches.	May/June	Variable	
Helpers for Santry Sports Day	June	Full School Day	
5 th Class parents provide refreshments for 6 th Class Graduation	June	1-2 hours	
Winterfest			
- <i>decorating hall & display of children's artwork</i>	December	1-2 hours	
- <i>selling of raffle tickets</i>	December	1-2 hours	
- <i>refreshments</i>	December	1-2 hours	
- <i>help with costumes/ stage design</i>	December	3-4 hours	
- <i>making up of hampers for raffle</i>	December	1-2 hours	
Family fun day			
- <i>children's activities (e.g. face painting, henna tattoos, hair braiding, games, disco)</i>	May	1-2 hours	
- <i>refreshments (tea/ coffee, crepes, candyfloss)</i>	May	1-2 hours	
- <i>organising and assisting on stalls (books, toys, etc)</i>	May	1-2 hours	
- <i>organise raffle/ spin the wheel (organise prizes, selling tickets etc)</i>	May	1-2 hours	
- <i>preparing school for family fun day (setting up hall, tidy grounds, etc)</i>	May	1-2 hours	

PLEASE TURN OVER FOR MORE OPPORTUNITIES TO BE INVOLVED IN YOUR CHILD'S SCHOOL LIFE

Ongoing events

Task	Scheduled	Time required	Interested ?
Wildlife Garden and Gardening e.g. weeding, digging, planting, painting	Last Friday each month	1-2 hours	
Lost Property	Each Friday	½ hour	
Book covering for school library	No set schedule	Variable	
Librarian duties	Variable	Variable	
Help organising toddler coffee mornings	Once a month	1 hour max.	
Take part in the An Post mailing survey	Ongoing	½ hour/week	
Snow helpers when the need arises	When needed	Variable	

Class specific

Task	Scheduled	Time required	Interested (state class)
Arts and crafts	Varied, throughout the year	Varies 1-2 hours	
Gardening			
Cooking			
Reading with Children (Junior Classes)			
Assisting with Swimming (all classes except JI/SI)		Varies 1-2 hours	
Talking to class groups about areas of special interest – previous talks included travel and other cultures, new babies, grandparents, parents jobs (please note area of interest)			
Assisting/ supervising school trips			Usually full school day
Assisting Irish week/ Seachtain na Gaeilge/ Siopa	March		
Assisting National Spring Clean Week	April		
Assisting National Tree week	November		

Committees	Scheduled	Time required	Interested ?
Board of Management – <i>The BOM governs the school on behalf of the patron Educate Together. The responsibilities of the BOM include upholding the ethos; agreeing school policy; employing staff; making sure appropriate resources/facilities are available; maintenance of buildings and grounds. The BOM usually meets monthly. The BOM consists of teacher, parents, community and patron nominees.</i>	Monthly meetings		
Parents Association – <i>The Parents Association (PA) is an important group within the overall school community. The PA Committee represents the views and opinions of the parent body. They are very involved in the facilitation of a number of school activities throughout the year. Each class has two parent representatives. There is usually a monthly meeting and also involvement at other times.</i>	Monthly meetings		

Here is an example of activities which currently take place in RETNS: Legal, IT, Finance, Art, Music, Crafts, Baking, Class Talks, Gardening, Reading, Covering Books, Librarian Duties

If you have skills, experiences or interests which you would be willing to share, please list them below:

Over recent years we have had parents participate during Art Week, Careers Week, Book Week - if there are any activities that you would like to take part in or any further suggestions, please list them below:

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